



## Privacy Statement

You have found this page: that means you may want to order some of our merch. Awesome! In the process of selling it to you and fulfilling our agreement, we collect some of your personal data. With this privacy statement we, Ex Libris, would like to inform you about our collection, handling and storage of personal data and our purposes in doing so. This statement applies to all of our activities on all online platforms and to our merchandising activities during gigs or other appearances.

### **Why do we collect your personal data?**

The purposes in collecting and processing your personal data are as follows:

- Out of necessity for recent and future agreements
- For an overview of our business administration.

### **What personal data do we collect?**

We collect the following information:

- First and last name
- Address details (including country / country code / continent)
- E-mail address
- Expenditure per order
- And other information asked during the web shop's checkout

We do not collect sensitive personal information. Examples of sensitive personal information include gender, race and sexual orientation.

### **How do we collect your personal data?**

We collect your personal data through our e-mailaddresses [info@exlibrismusic.com](mailto:info@exlibrismusic.com), [finance@exlibrismusic.com](mailto:finance@exlibrismusic.com), [bookings@exlibrismusic.com](mailto:bookings@exlibrismusic.com), [webshop@exlibrismusic.com](mailto:webshop@exlibrismusic.com) or through the platforms we use for our online activities, such as Facebook, Instagram or PayPal. Please note that the these parties also collect data. We advise you to read the privacy statements of these parties so that you are aware of how your data is handled.

If, by reading these statements, you come to the conclusion that you do not want to provide your data via their services, you can use our e-mailaddress [info@exlibrismusic.com](mailto:info@exlibrismusic.com) to send us your data. [Privacy statement Facebook](#) [Privacy statement Instagram](#) [Privacy statement Paypal](#) If and when we decide to use a new or different platform, this privacy statement will of course be updated accordingly.

**How do we store your personal data?**

Your personal data is saved in our business administration, which is comprised of one or more Excel-files (this may vary over time). These files are stored both locally on a password-protected computer and in the cloud. For cloud storage we use the services of Dropbox. You can read their privacy statement, including their security measures, here: [Dropbox Privacy Statement](#)

**Download codes.**

Sometime we're required to work with download codes for our digital products. This may entail the use of a mail client capable of sending unique e-mails to different users simultaneously. If and when we decide to do this, our statement will be updated to include the name of the platform and a link to its privacy statement.

**Your rights.**

Your right to access, modify and delete your recorded data We store your personal data for the amount of time necessary to fulfil the purposes as laid out in this statement, but no longer than 5 years. If you wish to view, change or delete your data, send us an e-mail at [info@exlibrismusic.com](mailto:info@exlibrismusic.com) or contact us through Facebook and we will comply!

You also have the right to file a complaint about the data that we have registered with the Dutch Data Protection Authority.